



# Uttar Pradesh Electricity Regulatory Commission

Vidyut Niyamak Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow-226010 Phone 2720426 Fax 2720423  
E-mail [secretary@uperc.org](mailto:secretary@uperc.org)

**Dr. Sanjay K. Singh**  
Secretary

Ref: UPERC/Secy/D(Tariff) Hearing/2021-22-023

Dated: April 08, 2021

## Important & Urgent

To,

1. The Managing Director, U. P. Power Corporation Ltd., 7th Floor, Shakti Bhawan, 14, Ashok Marg, Lucknow – 226001.
2. Managing Director, U. P. Power Transmission Corporation Ltd., 7th Floor, Shakti Bhawan, 14, Ashok Marg, Lucknow – 226001.
3. The Managing Director, Dakshinanchal Vidyut Vitran Nigam Ltd., Urja Bhawan, 220KV Sub-Station Mathura bypass Road, Agra - 282007.
4. The Managing Director, Madhyanchal Vidyut Vitran Nigam Ltd., 4-A, Gokhale Marg, Lucknow - 226001.
5. The Managing Director, Paschimanchal Vidyut Vitran Nigam Ltd., Victoria Park, Meerut - 250001.
6. Managing Director, Purvanchal Vidyut Vitran Nigam Ltd., Bhikharipur, 132KV Sub-Station, Poorvanchal Vidyut Bhawan, P. O. Diesel Locomotive Works, Varanasi - 221004.
7. The Managing Director, Kanpur Electricity Supply Company Ltd., KESA House, 14/71, Civil Lines, Kanpur - 208001.
8. Director, SLDC, UPPTCL, Phase II, Vibhuti Khand, Gomti Nagar, Lucknow - 226010.
9. CE, RAU, Regulatory Affairs Unit, U. P. Power Corporation Ltd., 15th Floor, Shakti Bhawan Extension, 14, Ashok Marg, Lucknow – 226001.

**Subject: Schedule of Public Hearing for determination of ARR / Tariff of FY 2021-22, APR for FY 2020-21 & True-Up for FY 2019-20.**

Dear Sir(s),

Subsequent to the issuance of Admittance Order dated 08<sup>th</sup> April 2021, the Commission has decided to hold the 'Public Hearings' through Video Conferencing (VC). In this regard, the details of the Public Hearings are as follows:

Licensee	Venue	Date	Time
UPPTCL	Through Video Conferencing (VC)	April 30, 2021 (Friday)	11.00 hrs onwards
DVVNL, PVVNL & KESCo		May 03, 2021 (Monday)	11.00 hrs onwards
MVVNL & PuVVNL		May 05, 2021 (Wednesday)	11.00 hrs onwards

It is proposed that each registered participant will not be given more than 10 mints to speak. If the number of participants is high in the Distribution Licensees Public Hearing(s), the same may be continued on the next day, if required, with the approval of the Commission.





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1. The concerned Licensee, in consultation with the undersigned, shall ensure appropriate infrastructure along with necessary arrangements (comprising of atleast 5 PCs) to be made available for VC in their designated office(s), facilitating the participation of the registered participants as per the "Instructions for Public Hearings in UPERC through Video Conferencing" available on UPERC website ([www.uperc.org](http://www.uperc.org)). The Licensee to put up the details of the designated office(s) on their website.
2. A presentation of not more than 15 minutes will be made at the start of the Public Hearing outlining the True-Up, ARR, proposed Tariff Rationalization / Proposal, approved and actual losses for FY 2019-20 & 2020-21 along with proposed losses for FY 2021-22, Capital Expenditure, Capitalization, ROE, Power Purchase Cost, Bulk Supply Tariff, DBST, Average Cost of Supply, Average Retail tariff from each category / sub-category of consumers, wheeling charges, Open Access related charges, subsidy by GoUP etc. and other matters, with slide providing details for each Discoms and consolidated figures of all 5 Discoms. In each slide, for purpose of comparison, previous year data along with percentage change shall also be shown.
3. UPPCL to coordinate with all licensees for the presentation related work.
4. Please note that as per directions of the Commission, it is mandatory for the MD of the licensees to register and attend the Public Hearing through VC.

Yours sincerely

(Sanjay K. Singh)

Secretary

Enclosed: As above.



**INSTRUCTIONS FOR PUBLIC HEARINGS IN UPERC  
THROUGH VIDEO CONFERENCING**

1. In view of the prevailing pandemic of Covid-19 (Corona Virus) and subsequent requirement of social distancing, UPERC has decided to conduct Public Hearings through Video Conferencing (VC). The Commission has prepared the following set of instructions for participating in the Public Hearing, which is required to be followed by the Stakeholders for the smooth conduct of the Hearing.

All the Stakeholders who are participating in the Public Hearing through VC shall submit their written suggestions and objections in hard copies (one original + 5 sets of copies) along with verified affidavit (as prescribed) to the Secretary, UPERC within three (3) days of the Public Hearing. The submission should also be sent in PDF and Word/Excel format on the email id: [office@uperc.org](mailto:office@uperc.org). It should be ensured that the Licensee name for whom the submission pertains to, is written in the subject line, otherwise it may not be taken into consideration.

2. **The Stakeholder may participate in the hearing in following ways:**

**Mode (a)** The Stakeholders may address the Commission over a video-link from designated rooms in the UPERC office or from designated office(s) of the Licensee (The Licensee to put up the details of the designated office(s) on their website).

**OR**

**Mode (b)** The Stakeholders may participate through VC from their own place (office/residence etc.) over a video link sent on their email ids for attending hearing through VC Platform (Google Meet).

3. **Detailed procedure for Participating in Public Hearing for the Stakeholders:**

a) **Step 1:** All stakeholders who wish to participate in the Public Hearing shall send an e-mail on [office@uperc.org](mailto:office@uperc.org) by providing their name, organization, designation, consumer account no., mobile number, address to register themselves before the last date as provided in the Public Notice.

b) **Step 2:** An e-mail regarding link of VC (Google Meet) etc. of the Public Hearing will be sent on the registered e-mail id. The participants will be heard by the Commission in a sequence.

In case the e-mail is not received, the Registered participants are requested to check spam folders and if it is not found in the spam also, the stakeholders may contact at email id: - [office@uperc.org](mailto:office@uperc.org) or the IT Help Desk @8881444426

- c) **Step 3:** The Registered participants shall open/click the link for VC received on their registered e-mail id and the same will redirect them to the VC platform (Google Meet) for attending the Public Hearing. The Registered participants may follow the operating procedure as provided in Annexure-1 for further details regarding VC.

**4. DO's and Don'ts for participating in Public Hearing:**

- a) Registered participants who wish to participate in the Public Hearing as per Mode (a), are required to report 30 minutes in advance from the scheduled time of hearing.
  - b) The links sent for VC should not be further shared. If more than one person from a group/organization/forum want to participate in the VC, they are required to register individually.
  - c) Participants should keep their respective microphones on mute at all-times and un-mute the same only when their names are called out to present.
  - d) Participants should be seated in proper ambient surroundings ensuring that there is no background noise or disturbance.
  - e) Participants are requested to familiarize themselves with Google Meet VC platform.
  - f) Stakeholders who do not wish to participate in VC but want to submit their written submissions may positively submit the same in the hard copies (one original + 5 sets of copies) along with verified affidavit (as prescribed) to the Secretary, UPERC within three (3) days of the Public Hearing. The submission should also be sent in PDF and Word/Excel format on the email id [office@uperc.org](mailto:office@uperc.org). It should be ensured that the Licensee name for whom the submission pertains to, is written in the subject line, otherwise it may not be taken into consideration.
5. All Stakeholders shall mandatorily follow the procedure / instructions listed out above subject to which the Commission may take necessary action as deemed fit.
6. The Stakeholders should regularly check the Commission's website ([www.uperc.org](http://www.uperc.org)) & concerned Licensee's website for updates / information.

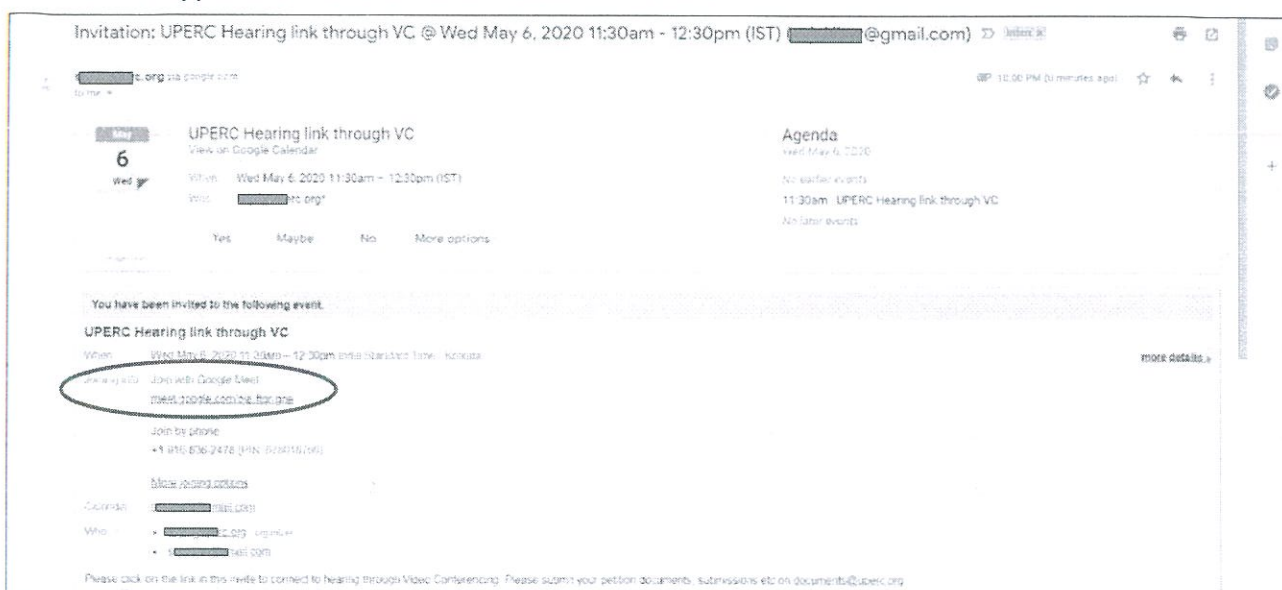


Secretary

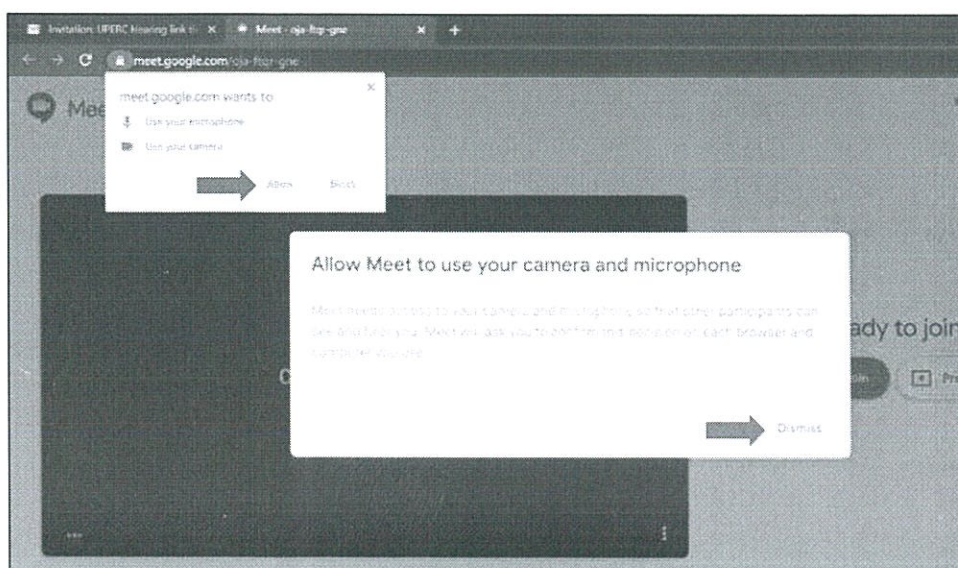
**Standard Operating Procedure for participating in hearing through video conferencing**

**A. How to join hearing**

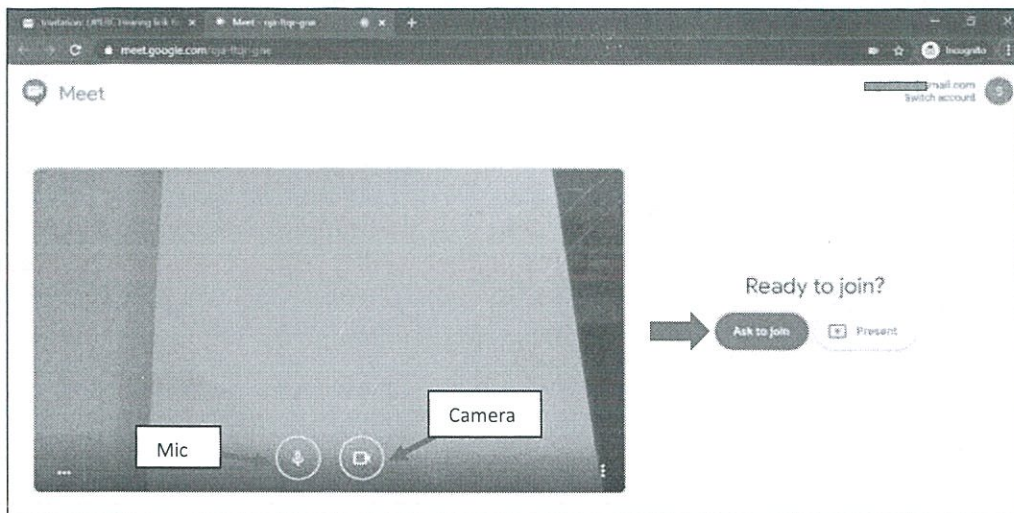
1. **Google Meet** shall be used for Video Conferencing.
2. Participants shall be sent a link mentioning time slot for their hearing on their registered email id. Clicking this link will connect them to video conferencing platform.
3. A typical email invite will look like this:



4. To join the hearing, click on the link as circled in the illustration above.
5. Upon clicking the link, internet browser of your system will open. The opened webpage will look like this:



6. Click on 'Allow' and 'Dismiss' as marked above. (Click on 'Allow' to allow access for both microphone and camera to be used by Google meet)
7. Click on Join/Ask to join the hearing:



8. Once you join, the Video Conferencing web page will look as illustrated below:



9. The participants may mute/un-mute their audio by clicking on the 'Mic' icon as shown above. Likewise, video feed may be stopped/started by clicking on the 'Camera' icon as shown above. To maintain decorum, it is advised to keep the mic on mute and switch it on only when they are asked to speak.

**Hardware/Software required:** PC/ Laptop with webcam (external/in-built), and audio microphone capability, speakers, Internet Browser (preferably Google Chrome)